



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO GENERAL ORDER
NO. 7-05

JUL 21 2005

I. AUTHORITY: Approval of the Director, Defense Logistics Agency (DLA).

II. REFERENCES:

- A. HQ, DLA General Order No. 02-04 dated May 30, 2004.
- B. HQ, DLA General Order No. 5-04 dated September 28, 2004.
- C. Payroll Centers of Excellence Concept of Operations (CONOPS) dated April 25, 2005.

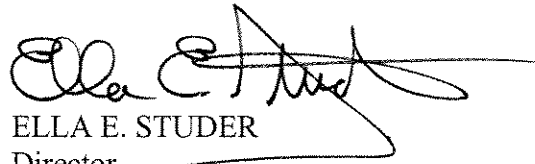
III. Pursuant to cited authority and effective on the below mentioned dates the transformation concept affecting the payroll services function of the DLA Headquarters (HQ) and Field Activity (FA) Financial Operations (J-8) will take place. The payroll services function, with the exception of local payroll systems communications, submission of security access forms, coordinating local realignment efforts, acceptance of local union payroll documents (if required), and maintenance of payroll forms currently performed at the present DLA FA location, is realigned as follows:

A. Effective July 24, 2005, payroll services performed by Defense Logistics Information Service Financial Operations Division (DLIS-RC) and Defense Reutilization and Marketing Financial Services Office (DRMS-RF) are realigned to the Defense Distribution Center (DDC) J-8. Payroll services performed by Defense Supply Center Columbus Financial Services Office (DSCC-RF) are realigned to the DLA HQ Financial Services Division (J-851).

B. Effective August 7, 2005, payroll services performed by Defense Supply Center Philadelphia Financial Services Office (DSCP-RF) are realigned to the DLA HQ J-851. Payroll services performed by the Defense Supply Center Richmond Financial Services Office (DSCR-RF) are realigned to the DDC J-8.

IV. Administrative support will be provided by each respective DLA Headquarters and DLA Field Activity's administrative support office, as appropriate.

FOR THE DIRECTOR:


ELLA E. STUDER
Director
DLA Enterprise Support

